



Lydia's House

www.lh4us.org

4101 Martin Luther King Ave, SW

Washington, DC 20032

202-373-1050 202-373-5270 (fax)

1300 Mercantile Lane, Suite 141E

Largo, Maryland 20774

301-322-5353

PERSONAL PROFILE INTAKE FORM

CUSTOMER INFO

Name: (First, MI, Last) _____

Street _____

City _____ State _____ Zip Code _____

Email Address _____

Home Phone _____ Cell Phone _____ Work Phone _____

Social Security Number _____ Birth Date _____

Race (Please check one) _____

- White, not of Hispanic origin
- Black, not of Hispanic origin
- Hispanic
- Asian/Pacific Islander
- American Indian/Alaskan Native
- Other

Marital Status (please check):

Single Married

Divorced Separated

Widowed

Gender (Please Check) Male Female

Handicapped? Yes No

Current Housing Arrangement (please check):

Rent Homeless

Homeowner with mortgage Living with family member and not paying rent

Homeowner with mortgage paid off

First Time Homebuyer Yes No

Female-Headed Household? Yes No

Family/Household Size: _____ **How many dependents (other than those listed by any co-borrower)?** _____

Name, date of birth for each (additional space section if needed)

Are there non-dependents who will be living in the home?

Yes No

Relationship and Age

Relationship and Age

Annual Family or Household Income: \$

Education (please check one)

Below High School Diploma

High School Diploma or
Equivalent

Two-Year College

Bachelor's Degree

Graduate Degree

Referred to Lydia's House

(please check all that apply):

Print Advertisement

Bank

Government

TV

Staff/board member

Walk-in

Friend

Radio

If you were referred by a bank, which one?

EMPLOYMENT

Primary Employer

Title Hire Date

Street

City State Zip Code

Phone Part Time Full Time

Gross Income (before taxes): \$ This Amount is Paid Hourly Weekly
Every 2 Weeks Twice a
Month

Secondary Employer

Title Hire Date

Street

City State Zip Code

Phone Part Time Full Time

Gross Income (before taxes): \$ This Amount is Paid Hourly Weekly
Every 2 Weeks Twice a Month

If employed for LESS THAN
TWO years at one place, list
here

CO APPLICANT INFO

Name: (First, MI, Last) _____

Street _____

City _____

State _____

Zip Code _____

Email Address _____

Home Phone _____

Cell Phone _____

Work Phone _____

Social Security Number _____

Birth Date _____

Race (Please check one)

White, not of
Hispanic origin
Black, not of
Hispanic origin

Hispanic

Asian/Pacific Islander

American Indian/Alaskan Native

Other

Marital Status (please check):

Single

Married

Divorced

Separated

Widowed

Gender (Please Check)

Male

Female

Handicapped?

Yes

No

Current Housing**Arrangement (please check):**

Rent

Homeowner with mortgage

Homeowner with mortgage paid off

Homeless

Living with family member and not paying rent

First Time Homebuyer

Yes

No

Female-Headed Household?

Yes

No

Family/Household Size: _____**How many dependents (other than those listed by any co-borrower)?** _____**Name, date of birth for each (additional space section if needed)** _____**Are there non-dependents who will be living in the home?**

Yes

No

Relationship and Age _____**Relationship and Age** _____

Annual Family or Household Income: \$ _____

Education (please check one)

Below High School Diploma

High School Diploma or Equivalent

Two-Year College

Bachelor's Degree

Graduate Degree

Referred to Lydia's House
(please check all that apply):

Print Advertisement
 Bank
 Government
 TV

Staff/board member
 Walk-in
 Friend
 Radio

If you were referred by a bank, which one?

EMPLOYMENT

Primary Employer _____

Title _____ **Hire Date** _____

Street _____

City _____ **State** _____ **Zip Code** _____

Phone _____ **Part Time** _____ **Full Time** _____

Gross Income (before taxes): \$ _____ **This Amount is Paid** _____ **Hourly** _____ **Weekly** _____
 _____ **Every 2 Weeks** _____ **Twice a** _____
 _____ **Month** _____

Secondary Employer _____

Title _____ **Hire Date** _____

Street _____

City _____ **State** _____ **Zip Code** _____

Phone _____ **Part Time** _____ **Full Time** _____

Gross Income (before taxes): \$ _____ **This Amount is Paid** _____ **Hourly** _____ **Weekly** _____
 _____ **Every 2 Weeks** _____ **Twice a Month** _____

If employed for LESS THAN TWO years at one place, list here

PERSONAL PROFILE INTAKE FORM

INCOME

<i>Type of Income</i>	<i>Customer Monthly Amount</i>	<i>Co-Applicant Monthly Amount</i>
Salary	_____	_____
Alimony/Child Support	_____	_____
Rental Income	_____	_____
Pension Income	_____	_____
Public Assistance	_____	_____
Self-Employment Income	_____	_____
Dependent SSI Income	_____	_____
Disability Income	_____	_____
Seasonal Employment	_____	_____

Can you document your child support/alimony income? Yes No

If yes, how long will it continue? _____

If your child or a family member receives SSI, how many more years will the payments continue? _____

If you receive disability income, is it for a permanent disability?

Yes No

Regarding seasonal employment, have you worked in this field for two years or more?

Yes No

LIABILITIES / DEBT

Please list any debts you have, including credit cards, auto loans, student loans, and child-care expenses. Do NOT include rent or utilities.

	<i>Paid To</i>	<i>Current Balance</i>	<i>Monthly Payment</i>	<i>Whose Debt?</i>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____

Please use the additional space box if necessary

	Customer	Co-Applicant
Have your payments been made on time?	_____	_____
Are you currently in Chapter 13 bankruptcy?	_____	_____
If yes, when did it begin?	_____	_____
If yes, when will it be paid out?	_____	_____
If yes, how much is the payment?	_____	_____
Have you had a Chapter 7 bankruptcy?	_____	_____
If yes, when was it discharged?	_____	_____

LIQUID FUNDS/ SAVINGS / INVESTMENTS

Please list the approximate value of the following:

	Customer	Co-Applicant
Checking Account		
Savings Account		
Cash		
CDs		
Securities (Stocks, Bonds, etc.)		
Retirement Account		
Are you about to receive additional funds (e.g., tax refunds, property sales, etc.)?	Yes	No
If yes, how much? \$		

LIVING EXPENSES

	Customer	Co - Applicant
Current monthly rent or mortgage		
Name and address of Landlord		

ADDITIONAL INFORMATION

	Customer	Co - Applicant
Have you owned a home in the last three (3) years?		
Are you a Veteran?		
Do you have a contract on a house at this time?		
Are you currently working with a real-estate agent?		

ADDITIONAL SPACE

AUTHORIZATION

I authorize Lydia's House in Southeast to:

- (a) pull my credit report to review my credit file for housing counseling in connection with my pursuit on a loan to purchase real property;
- (b) pull my credit report and review my credit file for informational inquiry purposes;
- (c) pull my credit report and share information with its representatives to discuss, forward, and receive copies of information pertinent to the processing of services in regard to assistance provided to me

Verify my past and present employment record, bank accounts, stock holdings and other asset balances that are needed to process my application.

Customer Date

Co – Applicant Date